Your Name

Telephone

Email

# Objective

This where you type your immediate post high school plans. *Example: To enroll in a 4-year university to pursue a bachelor’s degree in the field of graphic design*

# Education

Alternate Format for Education

Education: LWHS High School, class of 2021 (3.2 GPA Optional standard resume; include if it strengthens your resume

Providing your cumulative GPA is optional.

Lake Washington High School, Kirkland, WA

* Anticipated Graduation Date: June 2021
* Relevant Coursework: Graphic Design 1 and 2, Yearbook, AP Photography, AP Psychology
* Cumulative GPA: 3.2

**Writing about Experiences**

Regardless of style, begin each phrase/sentence/ bullet with an active verb

# Work Experience

**Math Tutor** – Kumon, Kirkland, WA 9/2017 – Present

* Helped elementary students with their math homework
* Assisted with marketing program to recruit teens to work for company

# Volunteer Experience

Teen Arts Council – Bellevue Arts Museum 9/2017 – 6/2018

* Advocated for teen experiences in museum by planning teen events.
* Helped to curate teen art exhibition.
* Assisted with Youth & Family Programs.

# Extracurricular Activities

**Anime Club** – Kirkland High School 9/2015 – Present

* Collaborated in the design and distribution of a quarterly anime fanzine created by students.
* Served as club treasurer for two years, recruited to increased club membership by 25%.

**Fashion Design Club – Lake Washington High School 9/2017 – Present**

* Collaborated with two fellow students to create a new Fashion Design club at our school.
* Created an annual fashion show to raise donations of clothing and money to the local food bank.

# Skills & Abilities

* Proficient in HTML, CSS, and JavaScript.

# Hobbies & Interests

* Passionate about photography, and drawing

**Formatting Tips**

* Major headings on left, describing content to follow.
* Use a professional font (Calibri, Times New Roman,
* Arial, Verdana), in sizes 10-12
* Consistent format (spacing, margins, dates, etc.)
* Keep it organized, and easy to read at a glance.
* Carefully proofread, check spelling and format, and
* polish your work!
* Share your final draft with a friend, teacher, or school
* faculty to get feedback.